

POINT RICHMOND RIDGE HOMEOWNERS ASSOCIATION

13607 12TH Avenue Northwest, Box 12

Gig Harbor, WA 98332

Meeting Minutes

29 December 2016

I. Call to Order

Jim Garrigan called the meeting to order at 7:02PM

II. Roll Call

Position 1: Jim Garrigan (2015-2017) present

Position 2: AJ Montgomery (2015-2017) present

Position 3: John Stava (2015-2017) present

Position 4: Marc Janes (2016-2018) present

Position 5: Jim Watterson (2016-2018) present

III. Approval of minutes from last meeting

Reading waived and accepted by ACC Liaison

IV. Officer's reports

Secretary reported that annual meeting minutes had been posted on the website. And noted that our first item of business was to reset the board.

and Treasurer reported that HOACS coordination was good
asked about retention of treasurers documents

ACC Liaison reported on ongoing property issues

Vice President brought items which will be found in new business

President reported that the end of year annual letter has been transmitted to HOACS for mailing

V. Committee reports

VI. Unfinished Business

VII. New Business

- 1)** Upon motion by Marc Janes and second by Jim Garrigan and passed unanimously; The position of

President shall be held by Jim Garrigan, Vice-President shall be held by AJ Montgomery, Secretary shall be held by John Stava, Treasurer shall be held by Marc Janes; and ACC Liaison shall be held by Jim Watterson.

- 2)** Date of annual meeting for 2017 will be 4 November, 2017 at the Gig Harbor Museum
- 3)** Common tracts (C through I) were discussed regarding maintenance, pruning etc. Our covenants are clear and specific. Neighborhood character along with erosion control are the guiding theories. Marc and John volunteered to do a simple assessment.
- 4)** Community signage needs to be examined.
- 5)** Disposal of old computer equipment and documents. AJ Montgomery will investigate the possibility of scanning old PRRHOA documents. Stava moved, Montgomery seconded and it was universally agreed to divest the HOA of computer equipment. Approval was given to dispose of financial documents older than 7 years (prior to 2010).
- 6)** Athletic equipment left out when not in use was discussed. ACC will follow up with our process.
- 7)** Our current landscaping contract will be addressed.
- 8)** Our late fee structure was addressed and Treasurer and Secretary will report at next meeting vis-a-vis how we compare with other associations and what our bylaws provide.

VIII. Announcements

- 1) County and City Law enforcement will be asked about driving practices in our community. According to past years' board of directors meetings, this has been an ongoing problem. One possible solution would be to paint a playground notification on the streets adjacent to our playground.

IX. Adjournment

Meeting adjourned by Jim Garrigan at 8:25PM