

	Meeting Minutes <i>www.prrhoa.org</i>	Point Richmond Ridge Home Owners Association <i>13607 12th Ave NW</i> <i>BOX 12</i> <i>Gig Harbor, WA 98332</i>
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Meeting Minutes of the Date: 8/30/2017

1. **Call to Order**

The meeting was called to order by Jim Garrigan

1. **Roll Call**

The following members were present:

Jim Garrigan, AJ Montgomery, Marc Janes, John Stava

2. **Review and approval of minutes from last meeting.**

The minutes from the previous meeting, which took place on 7/28/2017, were read aloud by John Stava and a motion to approve was made by AJ Montgomery and seconded by Marc Janes.

3. **Officers Reports**

President--Current status of ongoing projects, primarily on admin tasks for preparation of November 2017 Annual Meeting. Vice President--BOD should consider how AJ Montgomery's maintenance of the computer management for the Association and how to move forward should he either not run again or not voted for should he run again. The BOD needs to consider amending the bylaws to appoint a contact person to coordinate all electronic media (Electronic Media Liaison?). Treasurer--Preparations for November Annual Meeting with our strategic planning, and refining the 2018 Budget. Attended an online webinar to gain perspective on the Reserve Study process. Members have met and collaborated on more than one occasion to discuss and validate planning methodologies pertaining to Reserve savings. Secretary--Annual Meeting

4. **Committee Reports**

NA

5. **Unfinished Business**

Puget Paving was contracted to perform crack fill on HOA roads and has commenced their effort. Still working on fulfilling the BOD vacancy.

6. **New Business**

1) BOD participation in mediating conflicts between neighbors. We have discussed when our participation is warranted, based upon HOA governing documentation. Our responsibility is to determine whether there is non-compliance with governing documents.

A. Nuisances--The BOD will encourage neighborly interaction prior to BOD intervention.

2) Reserve savings preparation.

3) 2018 Budget. Motion to adopt by John Stava, seconded by AJ Montgomery. Unanimously approved.

7. **Announcements**

8. **Adjournment**

A motion to adjourn the meeting was made by AJ Montgomery
and was seconded by Marc Janes

The meeting was adjourned at