

May 2023



To: Point Richmond Ridge Board of Directors
From: Kylee Giovannini
Re: June 21, 2023 Monthly Closing & Reports

Attached with this email are the month end reports and summary of the month's activities:

Collections & Financials:

YTD Actual Expense = \$22,785.15
YTD Budgeted Expense = \$24,660.00
Under Budget 7.60%

Administrative:

5/1 - Reached out to Thornhill Landscaping regarding missing invoice/payment (February)
-Dave to send missing invoice to Kylee in order to process payment (HOACS never received Feb invoice due to delays regarding the contract/price negotiations with Board)
5/24- Have not received call back from Dave at this time. Called and messages left for Dave
5/12 - Board meeting agenda and fence policy received and saved to files
5/25 - fence policy and newsletter to be sent with June 23rd mailing to all residents
5/15 - Updated Thornhill Landscaping contract received and saved to files
5/17 - Processed reimbursement for Tom McKee for sign post
5/22 - Processed reimbursement for Steve for Signs

CC&R Enforcement:

5/31 - BOD determination letter for Nieves and Carlson/Craft sent to both owners

Architectural (ACC):

None to Report

New Owner(s):

Dorian & Tanya Steele purchased 13822 11th Ave NW 4/28/23 from Potts

Point Richmond Ridge Homeowners Association

GL Balance Sheet Standard

Posted 05/31/2023

Operating Reserves Total

Assets

Bank

AAB Operating Account	20,473.62		20,473.62
Reserve Account		80,972.60	80,972.60
<u>Total Bank</u>	<u>20,473.62</u>	<u>80,972.60</u>	<u>101,446.22</u>
<i>Total Assets</i>	<u>20,473.62</u>	<u>80,972.60</u>	<u>101,446.22</u>

Liabilities & Equity

Prepaid Assessment	575.00		575.00
	<u>575.00</u>		<u>575.00</u>

Equity

Operations Retained Earnings	21,006.34		21,006.34
Reserves Retained Earnings		65,333.99	65,333.99
Net Income	(1,107.72)	15,638.61	14,530.89
<u>Total Equity</u>	<u>19,898.62</u>	<u>80,972.60</u>	<u>100,871.22</u>
<i>Total Liabilities & Equity</i>	<u>20,473.62</u>	<u>80,972.60</u>	<u>101,446.22</u>

Point Richmond Ridge Homeowners Association

Budget Comparison YTD Variance

Posted 5/1/2023 To 5/31/2023 11:59:00 PM

	Current Month Operating		Year to Date Operating				Annual
	Actual	Budget	Actual	Budget	\$ Var	% Var	
Income							
Dues Income	250.00	0.00	20,875.00	20,750.00	125.00	-0.60%	41,500.00
Late Fees	100.00	0.00	675.00	0.00	675.00	-100.00%	0.00
Fines Income	0.00	0.00	125.00	0.00	125.00	-100.00%	0.00
Investment/Interest Income	0.46	0.00	2.43	0.00	2.43	-100.00%	0.00
TOTAL	350.46	0.00	21,677.43	20,750.00	927.43	-4.47%	41,500.00
TOTAL Income	350.46	0.00	21,677.43	20,750.00	927.43	-4.47%	41,500.00
Expense							
Landscape Maintenance Cc	760.20	700.00	2,764.41	3,500.00	735.59	21.02%	8,400.00
Tree Pruning/Removal	0.00	42.00	0.00	210.00	210.00	100.00%	500.00
Backflow Testing	0.00	3.00	0.00	15.00	15.00	100.00%	30.00
Water	0.00	0.00	0.00	0.00	0.00	0.00%	500.00
TOTAL	760.20	745.00	2,764.41	3,725.00	960.59	25.79%	9,430.00
Administrative							
Insurance Expense	0.00	0.00	0.00	0.00	0.00	0.00%	3,000.00
Legal/Lien Fees	0.00	42.00	0.00	210.00	210.00	100.00%	500.00
Management	600.00	600.00	3,000.00	3,000.00	0.00	0.00%	7,200.00
Filing Fees	0.00	0.00	30.20	75.00	44.80	59.73%	75.00
Office Supplies	3.13	48.00	566.00	240.00	(326.00)	-135.83%	575.00
Postage	6.61	50.00	151.91	250.00	98.09	39.24%	600.00
TOTAL Administrative	609.74	740.00	3,748.11	3,775.00	26.89	0.71%	11,950.00
Non-Operating Expense							
Reserve Contribution	0.00	0.00	15,500.00	15,000.00	(500.00)	-3.33%	15,000.00
TOTAL Non-Operating Expen	0.00	0.00	15,500.00	15,000.00	(500.00)	-3.33%	15,000.00
Other Expense							
Contingencies	317.96	309.00	317.96	1,545.00	1,227.04	79.42%	3,710.00
TOTAL Other Expense	317.96	309.00	317.96	1,545.00	1,227.04	79.42%	3,710.00
Taxes							
Taxes Property	0.00	0.00	454.67	585.00	130.33	22.28%	585.00
Taxes Federal	0.00	6.00	0.00	30.00	30.00	100.00%	75.00
TOTAL Taxes	0.00	6.00	454.67	615.00	160.33	26.07%	660.00
TOTAL Expense	1,687.90	1,800.00	22,785.15	24,660.00	1,874.85	7.60%	40,750.00
Excess Revenue / Expense	(1,337.44)	(1,800.00)	(1,107.72)	(3,910.00)	2,802.28	71.67%	750.00

Point Richmond Ridge Homeowners Association

Budget Comparison YTD Variance

Posted 5/1/2023 To 5/31/2023 11:59:00 PM

	Current Month Reserves		Year to Date Reserves				Annual
	Actual	Budget	Actual	Budget	\$ Var	% Var	
Income							
Investment/Interest Income	17.19	0.00	138.61	0.00	138.61	-100.00%	0.00
TOTAL	<u>17.19</u>	<u>0.00</u>	<u>138.61</u>	<u>0.00</u>	<u>138.61</u>	<u>0.00%</u>	<u>0.00</u>
Non-Operating Income							
Reserve Income (Transfers)	0.00	0.00	15,500.00	15,000.00	500.00	-3.33%	15,000.00
TOTAL Non-Operating Income	<u>0.00</u>	<u>0.00</u>	<u>15,500.00</u>	<u>15,000.00</u>	<u>500.00</u>	<u>-3.33%</u>	<u>15,000.00</u>
TOTAL Income	<u>17.19</u>	<u>0.00</u>	<u>15,638.61</u>	<u>15,000.00</u>	<u>638.61</u>	<u>-4.26%</u>	<u>15,000.00</u>
Expense							
Road Maintenance	0.00	5,600.00	0.00	28,000.00	28,000.00	100.00%	67,200.00
TOTAL	<u>0.00</u>	<u>5,600.00</u>	<u>0.00</u>	<u>28,000.00</u>	<u>28,000.00</u>	<u>100.00%</u>	<u>67,200.00</u>
TOTAL Expense	<u>0.00</u>	<u>5,600.00</u>	<u>0.00</u>	<u>28,000.00</u>	<u>28,000.00</u>	<u>100.00%</u>	<u>67,200.00</u>
Excess Revenue / Expense	<u>17.19</u>	<u>(5,600.00)</u>	<u>15,638.61</u>	<u>(13,000.00)</u>	<u>28,638.61</u>	<u>220.30%</u>	<u>(52,200.00)</u>

Aging 120 Days Delinquency

Tuesday, June 13, 2023

9:50

Active Flag Yes

Posted Date 05/31/2023

Point Richmond Ridge Homeowners Association

Acct #	Status	Contact	Current	30 - 59 Days	60 - 89 Days	90 Days	>120 Days	Balance
17293	Owner	LATE FEE Baldwin, Matt & Eliza	25.00	25.00	25.00	25.00	250.00	350.00
29461	Owner	LATE FEE Hunsicker, Billy Joe	25.00	25.00	25.00	25.00	150.00	250.00
Count: 2			50.00	50.00	50.00	50.00	400.00	600.00

Property Totals

# Units	# Builder	# Resident	# Owners	# Tenants	Owner Ratio
83	0	83	81	2	97.59%

Charge Code Summary

Description	G/L Acct #	Amount
Dues	110000	375.00
Late Fees	110000	225.00
		600.00

Posting Code Transaction Detail

Posted Date 5/1/2023 To 5/31/2023 11:59:00 PM

Point Richmond Ridge Homeowners Association

Code	Date	Source	Acct #	Unit Address	Resident Contact	Amount
Late Fees						
Late Fees	5/8/2023	Late Fee	17293	13615 13th Avenue NW	Matt & Elizabeth Baldwin	25.00
Late Fees	5/8/2023	Late Fee	29461	13621 13th Avenue NW	Billy Joe & Melissa Hunsick	25.00
					5/8/2023 Count: 2	50.00
					Count: 2	50.00
Payment						
Payment	5/2/2023	Lockbox	20808	13614 13th Avenue NW	Matthew Berry	-325.00
					5/2/2023 Count: 1	-325.00
Payment	5/4/2023	Batch Adjustment	35177	13822 11th Avenue NW	Joseph Potts	-25.00
					5/4/2023 Count: 1	-25.00
					Count: 2	-350.00

Point Richmond Ridge Homeowners Association

Bank Statement Attachments



Alliance Association Bank

Alliance Association Bank, a division of Western Alliance Bank.
Member FDIC.

PO Box 26237 • Las Vegas, NV 89126-0237

Return Service Requested

POINT RICHMOND RIDGE HOMEOWNERS
C/O HOA COMMUNITY SOLUTIONS, LLC
OPERATING
PO BOX 364
GIG HARBOR WA 98335-0364

Last statement: April 30, 2023
This statement: May 31, 2023
Total days in statement period: 31

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XXXXXX9091
(3)

Direct inquiries to:
888-734-4567

Alliance Association Bank
3033 W Ray Road, Ste 200
Chandler AZ 85226

THANK YOU FOR BANKING WITH US!

AAB Community Checking

Account number	XXXXXX9091	Beginning balance	\$21,811.06
Enclosures	3	Total additions	350.46
Low balance	\$20,791.12	Total subtractions	1,369.94
Average balance	\$21,632.20	Ending balance	\$20,791.58
Avg collected balance	\$21,631		

CHECKS

Number	Date	Amount	Number	Date	Amount
100128	05-16	6.78	100130	05-23	760.20
100129	05-17	602.96			

CREDITS

Date	Description	Additions
05-02	' Lockbox Deposit	325.00
05-04	' Remote Deposit	25.00
05-31	' Interest Credit	0.46

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
04-30	21,811.06	05-16	22,154.28	05-31	20,791.58
05-02	22,136.06	05-17	21,551.32		
05-04	22,161.06	05-23	20,791.12		

INTEREST INFORMATION

Annual percentage yield earned	0.03%
Interest-bearing days	31
Average balance for APY	\$21,631.39
Interest earned	\$0.46

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Alliance Association Bank

FOR SECURITY PURPOSES, THE FACE OF THIS CHECK MUST CONTAIN A CHECKED BALANCE TO THE NEAREST CENT. THE NUMBER IN THE BOXES

Point Richmond Ridge Homeowners Association
C/O HOA Community Solutions
PO Box 364
Gig Harbor, WA 98335

Alliance Association Bank
3033 West Ray Road
Suite 200
Chandler, AZ 85283

100128

DATE: 05/08/2023

PAY TO SouthData Inc \$ 6.78

THE ORDER OF Six Dollars and Seventy Eight Cents DOLLARS

memo: Act: 010226, Inv: 993934778

Jessica Lambert

v.12

⑈ 100128 ⑈ ⑆ 122105980 ⑆ ⑈ 243469091 ⑈

05/16/2023 100128 \$6.78

FOR SECURITY PURPOSES, THE FACE OF THIS CHECK MUST CONTAIN A CHECKED BALANCE TO THE NEAREST CENT. THE NUMBER IN THE BOXES

Point Richmond Ridge Homeowners Association
C/O HOA Community Solutions
PO Box 364
Gig Harbor, WA 98335

Alliance Association Bank
3033 West Ray Road
Suite 200
Chandler, AZ 85283

100129

DATE: 05/08/2023

PAY TO HOA Community Solutions \$ 602.96

THE ORDER OF Six Hundred Two Dollars and Ninety Six Cents DOLLARS

memo: Act: 17904, Inv: 050123-7904

Jessica Lambert

v.12

⑈ 100129 ⑈ ⑆ 122105980 ⑆ ⑈ 243469091 ⑈

05/17/2023 100129 \$602.96

FOR SECURITY PURPOSES, THE FACE OF THIS CHECK MUST CONTAIN A CHECKED BALANCE TO THE NEAREST CENT. THE NUMBER IN THE BOXES

Point Richmond Ridge Homeowners Association
C/O HOA Community Solutions
PO Box 364
Gig Harbor, WA 98335

Alliance Association Bank
3033 West Ray Road
Suite 200
Chandler, AZ 85283

100130

DATE: 05/16/2023

PAY TO Thornhill Landscaping Services LLC \$ 760.20

THE ORDER OF Seven Hundred Sixty Dollars and Twenty Cents DOLLARS

memo: Inv: 1405

Jessica Lambert

v.12

⑈ 100130 ⑈ ⑆ 122105980 ⑆ ⑈ 243469091 ⑈

05/23/2023 100130 \$760.20



Alliance Association Bank

Alliance Association Bank, a division of Western Alliance Bank.
Member FDIC.

PO Box 26237 • Las Vegas, NV 89126-0237

Return Service Requested

POINT RICHMOND RIDGE HOMEOWNERS
C/O HOA COMMUNITY SOLUTIONS LLC
RESERVE
PO BOX 364
GIG HARBOR WA 98335-0364

Last statement: April 30, 2023
This statement: May 31, 2023
Total days in statement period: 31

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XXXXXX5357
(0)

Direct inquiries to:
888-734-4567

Alliance Association Bank
3033 W Ray Road, Ste 200
Chandler AZ 85226

THANK YOU FOR BANKING WITH US!

AAB Association MMA

Account number	XXXXXX5357	Beginning balance	\$80,955.41
Low balance	\$80,955.41	Total additions	17.19
Average balance	\$80,955.41	Total subtractions	0.00
Avg collected balance	\$80,955	Ending balance	\$80,972.60
Interest paid year to date	\$60.38		

CREDITS

Date	Description	Additions
05-31	Interest Credit	17.19

DAILY BALANCES

Date	Amount	Date	Amount
04-30	80,955.41	05-31	80,972.60

INTEREST INFORMATION

Annual percentage yield earned	0.25%
Interest-bearing days	31
Average balance for APY	\$80,955.41
Interest earned	\$17.19

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Alliance Association Bank

Point Richmond Ridge Homeowners Association

Bank Reconciliation Expanded Detail Consolidated

Bank: AAB Operating Account Account: *****9091

Statement Date: 5/31/2023

G/L Balance: 20,473.62

Linked Statement: 060623085951_9091_053123.PDF

Statement Balance: 20,791.58

Item	Date	Check #	Amount	Balance
			Previous Balance:	21,811.06
SouthData Inc	5/8/2023	100128	-6.78	21,804.28
HOA Community Solutions	5/8/2023	100129	-602.96	21,201.32
Thornhill Landscaping Services LLC	5/16/2023	100130	-760.20	20,441.12
		Total Checks:	-1,369.94	
Lockbox	5/2/2023		325.00	20,766.12
Adjustment Batch	5/4/2023		25.00	20,791.12
Bank Reconcile: Interest Earned	5/31/2023		0.46	20,791.58
		Total Deposits / Adjustments:	350.46	
			Statement Balance:	20,791.58

Outstanding Items:

Check #	Date	Reference	Uncleared Checks
100131	5/24/2023	Steve Treese	175.28
100132	5/24/2023	Tom McKee	142.68
			<u>317.96</u>

Bank Reconciliation Summary: AAB Operating Account Account: ***9091**

G/L Balance:	20,473.62
Uncleared Checks, Credits:	317.96
Uncleared Deposits, Debits:	0.00
G/L Difference:	20,791.58
Statement Balance:	20,791.58
G/L and Balance Difference:	0.00

* voided check

Point Richmond Ridge Homeowners Association

Bank Reconciliation Expanded Detail Consolidated

Bank: Reserve Account Account: *****5357

Statement Date: 5/31/2023

G/L Balance: 80,972.60

Linked Statement: 060623090035_5357_053123.PDF

Statement Balance: 80,972.60

Item	Date	Check #	Amount	Balance
			Previous Balance:	80,955.41
Bank Reconcile: Interest Earned	5/31/2023		17.19	80,972.60
		Total Deposits / Adjustments:	17.19	
		Statement Balance:		80,972.60

Outstanding Items:

Check #	Date	Reference	Uncleared Checks
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Bank Reconciliation Summary: Reserve Account Account: ***5357**

G/L Balance:	80,972.60
Uncleared Checks, Credits:	0.00
Uncleared Deposits, Debits:	0.00
G/L Difference:	80,972.60
Statement Balance:	80,972.60
G/L and Balance Difference:	0.00

AP Expense Register

Tuesday, June 13, 2023 9:50

Check Date 5/1/2023 To 5/31/2023 11:59:00 PM

Point Richmond Ridge Homeowners Association

Ctrl #	Invoice #	Invoice Bank	Expense	Amount	Check #	Check Date	Memo	Status
HOA Community Solutions			Location: HOA Community Solutions					
111644	050123-7904	5/1/2023 AAB Operating A	501006: Management	600.00	100129	5/8/2023		PAID
111644	050123-7904	5/1/2023 AAB Operating A	503000: Office Supplies	0.83	100129	5/8/2023		PAID
111644	050123-7904	5/1/2023 AAB Operating A	503010: Postage	2.13	100129	5/8/2023		PAID
				602.96				
SouthData Inc			Location: SouthData Inc					
111643	993934778	4/28/2023 AAB Operating A	503010: Postage	4.48	100128	5/8/2023		PAID
111643	993934778	4/28/2023 AAB Operating A	503000: Office Supplies	2.30	100128	5/8/2023		PAID
				6.78				
Steve Treese			Location: Steve Treese					
112564	052323-TREESE	5/23/2023 AAB Operating A	830150: Contingencies	175.28	100131	5/24/2023	PRR & Private Rd Sign	PAID
				175.28				
Thornhill Landscaping Services LLC			Location: Thornhill Landscaping Services LLC					
112183	1405	5/7/2023 AAB Operating A	610005: Landscape Maintenanc	760.20	100130	5/16/2023	Invoice # 1405	PAID
				760.20				
Tom McKee			Location: Tom McKee					
112565	052323-MCKEE	5/23/2023 AAB Operating A	830150: Contingencies	142.68	100132	5/24/2023	Sign Post	PAID
				142.68				
Count: 8	Point Richmond Ridge Homeowners Association			\$1,687.90				

Point Richmond Ridge Homeowners Association

AP Attachments



010228 HOA Community Solutions

Invoice Date: Apr 28, 2023
Due Date: May 13, 2023

201 Technology Lane Mount Airy, NC 27030-6684
www.southdata.com 800.549.4722

0228PRRH Point Richmond Ridge		
13297259	4/12/23 Point Richmond Ridge	
4	Mailing Sheet	\$0.0100 \$0.04
4	Simplex Letter	\$0.1074 \$0.43
4	Outer Envelope	\$0.0537 \$0.21
4	Assembly Fee	\$0.0500 \$0.20
1	Recovery Surcharge	\$0.18
1	Sales Tax	\$0.09
1	Postage To Mail Items To Users	\$2.52
1	Postage Discount on First Class Mai	\$-0.28
13291445	4/11/23 Point Richmond Ridge	
4	Mailing Sheet	\$0.0100 \$0.04
4	Simplex Letter	\$0.1074 \$0.43
4	Outer Envelope	\$0.0537 \$0.21
4	Assembly Fee	\$0.0500 \$0.20
1	Recovery Surcharge	\$0.18
1	Sales Tax	\$0.09
1	Postage To Mail Items To Users	\$2.52
1	Postage Discount on First Class Mai	\$-0.28
Total Charges For 0228PRRH		\$6.78

For Invoicing Questions Call (336) 719-5000 (800) 281-8604

LATE NOTICES TO THE RESCUE

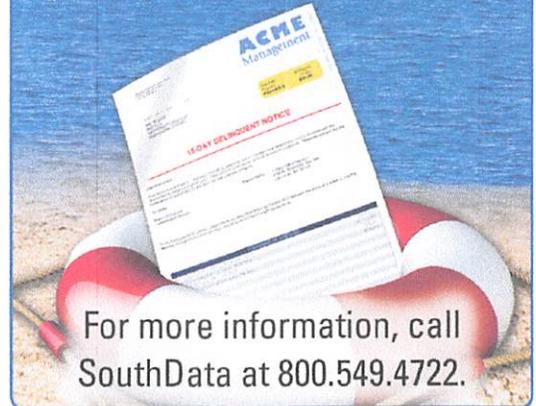
Besides putting the squeeze on cash flow, non-payments exert an additional drain on your resources and overhead. Mailed on-demand, SouthData's Late Notices are designed to meet your specifications and legal requirements.

Customize your message with every order

Save a message on file to use every time

Full color with highlighted amount due

Order, proof and track your orders online



For more information, call SouthData at 800.549.4722.

Goods & Services	Postage	Shipping/Handling	Sales Tax	Applied Postage	Total Charges	Amount Due
\$2.12	\$4.48	\$0.00	\$0.18	\$0.00	\$6.78	\$6.78

PLEASE DETACH LOWER PORTION AND RETURN WITH PAYMENT IN THE ENCLOSED ENVELOPE



201 Technology Lane Mount Airy, NC 27030-6684

INVOICE #	993934779	AMOUNT DUE \$6.78
CLIENT #	010228	
DUE DATE	May 13, 2023	

MAKE CHECK PAYABLE & REMIT TO:

POINT RICHMOND RIDGE
C/O HOA COMMUNITY SOLUTIONS
PO BOX 364
GIG HARBOR WA 98335-0364



SOUTHDATA, INC.
201 TECHNOLOGY LN
MOUNT AIRY NC 27030-6684

993934779010228000006780

13403037-25-88-215



HOA Community Solutions
P.O. Box 364
Gig Harbor, WA 98335

Phone: 253-985-3812

Account Number:	Statement Date
17904	5/1/2023
Due Date	Amount Due:
05/30/23	602.96

Point Richmond Ridge
Point Richmond Ridge

Make checks payable to your association

Send payment To:

HOA Community Solutions
P.O. Box 364
Gig Harbor WA 98335

DATE	TRANSACTION	AMOUNT	BALANCE	MEMO
	Balance Forward:		0.00	
5/1/2023	Monthly Management Fees	600.00	600.00	Monthly Management Fee
5/1/2023	Supplies/Copies Reimbursemer	0.83	600.83	April office supplies
5/1/2023	Postage Reimbursement	2.13	602.96	April postage

Pay This Amount: \$602.96

Please send all correspondence or any inquiries on your invoice to:

HOA Community Solutions
P.O. Box 364
Gig Harbor, WA 98335

Questions? Email us at info@hoacommunitysolutions.com or visit our website www.hoacommunitysolutions.com

Payments not received by the due date are subject to a \$15.00 per month late fee

FOLD ON PERFORATIONS, DETACH COUPON, AND RETURN IT WITH YOUR PAYMENT

Point Richmond Ridge
Point Richmond Ridge

Account Number:	Payment Due By:
17904	05/30/23
Amount Due:	Amount Enclosed:
602.96	

Please make checks payable HOA Community Solutions.
Detach and return this portion with your remittance.

Property: Point Richmond Ridge

HOA Community Solutions
P.O. Box 364
Gig Harbor WA 98335

6835 000000 0000000000017904 POINTORICHM0 060296 0



Thornhill Landscaping Services LLC

PO Box 1174 | Gig Harbor, Washington 98335
(253)-514-5308 | thornhilllandscapingservicellc@gmail.com

RECIPIENT:

Point Richmond Ridge

14315 62nd Avenue Northwest
Gig Harbor, Washington 98332

SERVICE ADDRESS:

14315 62nd Avenue Northwest
Gig Harbor, Washington 98332

For Services Rendered

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Apr 30, 2023				
Mowing		1	\$0.00	\$0.00
Clean-up		1	\$0.00	\$0.00
Monthly Installment		1	\$700.00	\$700.00

Thank you for your business. Please contact us with any questions regarding this invoice.

Invoice #1405

Issued May 07, 2023

Due May 31, 2023

Total \$760.20

Subtotal \$700.00

Gig Harbor (8.6%) \$60.20

Total \$760.20

Volunteer Reimbursement Form

HOA

Volunteer Name

Address 1

Address 2

Items Purchased:

Reason for purchase

Approved by:

Amount

Charge to:

Memo:

Please attach any receipts with this form

streese2560@gmail.com

From: SmartSign.com <customerservice@smartsign.com>
Sent: Friday, April 21, 2023 3:05 PM
To: streese2560@gmail.com
Subject: Your Confirmation SMT-592277



[A SmartSign Store](#)
300 Cadman Plaza West, Suite 1303
Brooklyn, NY 11201

[My order status](#) | [Print this invoice](#) | [My account](#) | [Customer service](#)

Order Received

Thank you Steven Treese!

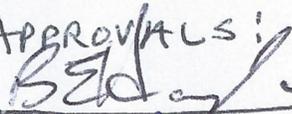
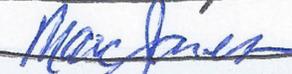
Your order number is SMT-592277. Your chosen delivery method is Two-Day and we will send you tracking information once your order ships. Your order details are given below:

Order Number	Order Date	Shipping Method	Est. Ship Date	Est. Arrival Date
SMT-592277	21 Apr '23	Two-Day	24 Apr '23	26 Apr - 27 Apr '23

No.	Description	Qty.	Price	Total
1.	 Reflective Aluminum Sign (Part No: K-3408-ALL)	3	\$35.45	\$106.35
2.	 Semi-Custom Aluminum Palladio Signs (Part No: K2-3206)	1	\$55.95	\$55.95
	+ Sign set-up charge (Part No: Adder-SU-18x18-DZ-SC)	1	\$0.00	\$0.00

SUBMITTED FOR REIMBURSEMENT

CHECK TO: STEVEN TREESE
1102 138TH ST NW
GIG HARBOR, WA 98332

APPROVALS:
 Bruce Hargenhansen
Treasurer
 Marc Jones

Sub Total:	\$162.30
Shipping:	Free
Sales Tax:	\$12.98
GRAND TOTAL	\$175.28

SHIPPING ADDRESS

WE HAVE BILLED THE FOLLOWING ACCOUNT:

Volunteer Reimbursement Form

HOA

Volunteer Name

Address 1

Address 2

Items Purchased:

Reason for purchase

Approved by:

Amount

Charge to:

Memo:

Please attach any receipts with this form

PRRMOA



How doers get more done.

5120 BORGEN BLVD GIG HARBOR, WA. 98332
(253)851-9404

4728 00003 08528 04/21/23 09:06 AM
SALE CASHIER CHRISTINA

099713049604 POST CAP <A>
2 3/8" EB ALUM SILVER POST CAP 5.20
099713055469 CORNER POST <A> 6.51
2-3/8"X8' 16G EB GALV CORNER POST
0000-842-303 50# FAST SET <A> 6.73
50LB QUIKRETE FAST-SET CONCRETE

SUBTOTAL 48.54
SALES TAX 4.27
TOTAL 52.81

XXXXXXXXXXXX9899 VISA USD\$ 52.81
AUTH CODE 09522D/1032310 TA

Chip Read
AID A0000000031010 VISA CREDIT

4728 04/21/23 09:06 AM



4728 03 08528 04/21/2023 6532

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/20/2023

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HTJ 22073 17348
PASSWORD: 23221 17345

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

PRRMOA



How doers get more done.

5120 BORGEN BLVD GIG HARBOR, WA. 98332
(253)851-9404

4728 00003 46965 05/09/23 11:16 AM
SALE CASHIER JESSICA

099713055469 CORNER POST <A>
2-3/8"X8' 16G EB GALV CORNER POST 63.94
099713049604 POST CAP <A>
2 3/8" EB ALUM SILVER POST CAP 5.20
0000-842-303 50# FAST SET <A>
50LB QUIKRETE FAST-SET CONCRETE 13.46

SUBTOTAL 82.60
SALES TAX 7.27
TOTAL \$89.87

XXXXXXXXXXXX9899 VISA USD\$ 89.87
AUTH CODE 07836D/3034073 TA

Chip Read
AID A0000000031010 VISA CREDIT

4728 05/09/23 11:16 AM



4728 03 46965 05/09/2023 0767

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 08/07/2023

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HTJ 98947 94222
PASSWORD: 23259 94219

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Approved for Payment -

Beldayly

Bruce Harjehausen, Treasurer

Handwritten signature

STEVEN A. TREESE, PRESIDENT