

January 2018 Meeting Minutes
PRR HOA Newly Elected BOD Members

Date: 01/17/2018

Location: Treasurer - Lot# 5

The meeting was called to order at 1100 by R. Lee – President

Roll Call: Lee - President; Moran - Secretary; Malady - Treasurer

Review/reading of previous BOD meeting minutes approved via e-mail by BOD members.

Review/approval of BOD meeting agenda approved via e-mail by BOD members.

I. Old Business:

A. Appointment of new HOA BOD Members:

1. Rex Cory expressed interest in serving on the BOD for a 1-year term and has subsequently been appointed by the BOD to fill the Vice President position.
2. Patty Lee expressed interest in serving on the BOD for a 1-year term and has subsequently been appointed by the BOD to fill the ACC Liaison position.

B. ACC Participants:

1. Hal Herzberger expressed interest in serving as leadership for our ACC and has subsequently been identified as the ACC Chairperson. Several other residents have chosen to be involved with ACC operation/efforts.
2. ACC participants, at this point, include H. Herzberger, R. Labowitz, R. Lee, J. Watterson, with others to be formally identified upon their notice of inclusion within our ACC.

II. New Business:

A. Meeting Locations

1. The BOD has identified that informal BOD-only meetings will be conducted at the home(s) of the President or Treasurer.
2. The President suggested that the BOD conduct formal quarterly BOD meetings and that such meetings be announced in a quarterly PRR HOA Newsletter that invites all residents of PRR (including renters of properties) to attend such BOD meetings.
3. The Treasurer suggested that such meetings be scheduled and posted to our PRR Website as an integral component of PRR communication. The BOD agreed that such approach toward enjoining the community is best approach.

The BOD further identified the following requirements:

- a. All requests for attendance at quarterly BOD meetings must be made within 10 days advance notice of the identified BOD meeting date. This is to ensure accommodation of the number of people and associated appropriate meeting venue.
- b. All residents requesting BOD meeting attendance must identify whether they choose to present an item for inclusion to the meeting agenda.
- c. As always, Robert's Rules of Order will apply for all meeting conduct.
4. The President informed the BOD that an account with the Pierce County Library at the Gig Harbor location was activated. This facility carries a professional meeting room that will accommodate 60 people. This facility is now available to our HOA at no cost to our HOA.

B. Banking Items

1. President and Treasurer are affirmed signatories for PRR HOA. The Secretary declined such signatory authority.
2. Treasurer has facilitated such aforementioned signatories with HOACS.

C. ACC Issues (carry-over from 2017)

1. Lot #46. Issue associated with past dues has been resolved per DEC2017 financials. Issue associated with fence has been discussed with owner and associated neighbor. Resolution is agreed and in progress. Follow-up will be conducted by ACC.
2. Lot #53. Treasurer to determine status per DEC2017 financials.
3. Lot #55. Owner fined late DEC by previous BOD based on inaccurate information. President will talk with both neighbors to reach mutual resolution.
4. Lot #21. Barking dog issue. Owners were informed of issue during mid-DEC and acknowledged such. They have agreed to take appropriate action with their pet to alleviate the issue. Continued monitoring of situation will be conducted.

D. ITC/WebMaster

1. President will coordinate with the HOA WebMaster (AJ Montgomery) relative to SharePoint access for new BOD members and associated "tutorial" for our SharePoint collaborative site.
2. President suggested we target for Wednesday, 21JAN, pending availability of a full BOD.

E. Other

1. PRR Community Newsletter ... previously addressed.
2. Community attendance at BOD meetings ... previously addressed.

- F.
1. Storm Drains - "tabled" and identified as "Old/Unfinished business for next Full-BOD meeting.
 2. Formal By-laws revision update - "tabled" and identified as "Old/Unfinished" business for next Full-BOD meeting
 - a. President will prepare review of By-laws verbiage enacted by previous BOD.
 - b. Such review will focus on examination of specific paragraphs reflecting notion of benevolent governance.

Motion to adjourn made: President, Lee

Motion seconded: Treasurer, Malady

Motion passed unanimously by Secretary, Moran

Meeting adjourned at 1200.