

**Point Richmond Ridge
Homeowner's Association**

Bylaws Update Committee Charter

Rev. 2, 27 February 2020

Name of Committee:
Bylaws Update Committee

Time Frame:
Begin 1st Quarter 2020, Finish in 3rd Quarter 2020

Committee Chair:
Steve Treese, Lot 45

Committee Members:
Steve Treese, Lot 45 – Chair
AJ Montgomery, Lot 24
Marc Janes, Lot 26
Walter Hickey, Lot 27
Dave Stegeman, Lot 51
Hal Herzberger, Lot 52

Base Assumptions:

- We will not be revising the primary governing documents: Articles of Incorporation (Articles) and the Maintenance & Protective Covenants (M&PC).
- The BOD will pass a resolution clarifying specific parts of the primary governing documents (e.g. spelling corrections, words, etc.), but not revising the substance of the documents.
- The HOA members will approve extension of the M&PC provisions around individual property structures, appearance, and maintenance before January 2022.

Committee Objectives:

1. Determine what provisions in the primary governing HOA documents (Articles of Incorporation, Maintenance & Protective Covenants, and BOD Clarification Resolution) need to be addressed in the Bylaws.
2. Review content of current Bylaws to identify missing information or unnecessary information.
3. Markup the Bylaws based on content review for BOD approval by end of August 2020.
4. Address any BOD questions.
5. BOD will vote on revised Bylaws during September 2020.
6. After approval, all residents will be informed of the revised Bylaws by mail and on the HOA website.